

Ref. no: xxx

Reg. no: yyy

General Info Package for CEEPUS Scholarship Holders

Academic Year 2023/2024

Dear profesor test,

we are pleased to inform you that your application in the framework of the CEEPUS programme has been successful and you have been awarded a CEEPUS grant.

Please find further information on how to proceed in the following enclosed documents.

- 1. Provisional Letter of Award**
- 2. Instructions and further details on your stay in Croatia**
- 3. Letter of Acceptance**

All information on what you are expected to do before, during and after your stay in Croatia can be found in this document.

In order to avoid any difficulties please read this document very carefully. If you have any additional questions, do not hesitate to contact the National CEEPUS Office Croatia at ceepus@ampeu.hr

We wish you a pleasant and fruitful stay in Croatia.

Best regards,

National CEEPUS Office Croatia

PROVISIONAL LETTER OF AWARD

CEEPUS MOBILITY GRANT Academic year 2023/2024

Ministry of Science and Education and
the Agency for Mobility and EU Programmes herewith award

CEEPUS Mobility Grant at the Polytechnic of Rijeka

within the framework of CEEPUS III Network no. CIII-xxxxxx

TO:

profesor test

for the period

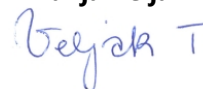
from 01.12.2023. to 30.12.2023.

The Agency for Mobility and EU Programmes will award profesor test a monthly scholarship of
173,00 EUR.

THE DEADLINE FOR SUBMITTING THE SIGNED COPY OF THE LETTER OF ACCEPTANCE IS
19.01.2024. PLEASE NOTE THAT IF YOU DO NOT RETURN THE LETTER OF ACCEPTANCE BY THE
GIVEN DEADLINE, YOU WILL LOSE ALL THE RIGHTS ARISING FROM THIS PROVISIONAL LETTER
OF AWARD. ONLY AFTER WE HAVE RECEIVED THE LETTER OF ACCEPTANCE YOU WILL BE
AWARDED THE OFFICIAL CEEPUS LETTER OF AWARD, CONFIRMING YOU HAVE ALL THE
RIGHTS OF A CEEPUS SCHOLARSHIP HOLDER.

In Zagreb, 16.01.2024

Tanja Veljak



National CEEPUS Office Croatia

INSTRUCTIONS AND FURTHER DETAILS ON YOUR STAY IN CROATIA

Dear scholarship holder,

read carefully the instructions and further details on your stay in Croatia. The following lines will tell you what to do with each document and who to send it to.

Step 1: CHECK THE PROVISIONAL LETTER OF AWARD WHICH IS THE INTEGRAL PART OF THE GENERAL INFO PACKAGE AND SEND THE SIGNED LETTER OF ACCEPTANCE (VERY IMPORTANT!!) WITHIN THE DEADLINE.

PROVISIONAL LETTER OF AWARD

Provisional Letter of Award makes an integral part of this document. Check the awarded period of mobility, dates of arrival and departure (from-to), host institution and your details (your name and family name) specified in the Provisional Letter of Award.

If there is a mistake, **immediately contact** the Agency for Mobility and EU Programmes - National CEEPUS Office (ceepus@ampeu.hr).

LETTER OF ACCEPTANCE

Letter of Acceptance makes an integral part of this document. Please print it out and if all the data are correct, sign the 1st and the 3rd page of the Letter of Acceptance, by which you confirm that you have read and checked the documents and that you agree with what is stated in it. **Send the Letter of Acceptance at the latest by the deadline stated in Provisional letter of Award** scanned by e-mail to ceepus@ampeu.hr

VERY IMPORTANT! READ IT CAREFULLY.

If you do not return a signed copy of the Letter of Acceptance within the stated deadline (deadline is stated in Provisional Letter of Award), we will assume you do not accept the scholarship terms and your scholarship will be cancelled.

If you decline the scholarship you have to inform the National CEEPUS Office Croatia about your decision in the written form by e-mail to ceepus@ampeu.hr as soon as possible. Please, state the reason for declining a scholarship you applied for. If you cancel your scholarship without sending a valid explanation or you don't show up without a prior notification to NCO-HR, all your further applications for CEEPUS grant in Croatia will be automatically declined. If you applied through a CEEPUS network, kindly note that your network will receive a negative organisational points at the next network application round.

If all the conditions and obligations are not met in due time, the scholarship holder can lose all rights arising from the Provisional Letter of Award and Letter of Acceptance. (The awarded scholarship grant and the accommodation reservation can be cancelled).

Step 2: WORK REGISTRATION CERTIFICATE / POTVRDA O PRIJAVI RADA

EU CITIZENS

Since Croatian accession to the European Union **EU citizens are not obliged** to apply for the work registration certificate (*potvrda o prijavi rada*).

NON-EU CITIZENS

Upon your arrival in Croatia you have to register your address in Croatia at the Foreigners' Office of the local Police Administration Office (*Odsjek za strance, Policijska uprava*) within 48 hours. For scholarship holders who are staying in student dormitories (or hotels) the address is automatically registered.

As a non-EU citizen **you have to apply for the work registration certificate** by submitting a request to the Foreigners' Office of the local Police Administration Office (*Odsjek za strance, Policijska uprava*). In some cities (i.e. in Zagreb) request has to be submitted in advance. Please, get in contact with your CEEPUS coordinator or international relations department of your host institution and check if you have to submit the request in advance and ask for the procedure details. Please find below the list of Police Administration Offices, the list of required documents and the information on the payable administration fees.

The list of Police Administration Offices:

- **Zagreb** Police Administration Office, Foreigners' Office (Služba za državljanstvo i statusna pitanja stranaca, Policijska uprava Zagrebacka), Remetinečki gaj 13. Please, submit your request and additional documents in PDF to zg.drzavljanstvo.stranci@mup.hr (attachment should be up to 20 MB)
- **Rijeka**, Primorsko-goranska Police Administration Office, Foreigners' Office (*Odsjek za strance, Policijska uprava*), Žrtava fašizma 3, Ms Silvana Jagičić, tel. 051/430-512 sjagicic@mup.hr; primorsko-goranska@policija.hr;
- **Opatija**, Primorsko-goranska Police Administration Office, Foreigners' Office (*Odsjek za strance, Policijska uprava*), Ms Gjozefina Anić, tel. 051/710-062, e-mail gmarku@mup.hr; primorsko-goranska@policija.hr;
- **Split**, Splitsko-dalmatinska Police Administration Office, Foreigners' Office (*Odsjek za strance, Policijska uprava Splitsko-Dalmatinska*), Trg hrvatske bratske zajednice 9, Mr Kristijan

Tomašević, tel. 021/307-313, Ms Ozana Bitanga or Ms Maja Matus, tel. 021/307-125;

- **Osijek**, Osječko-Baranjska Police Administration Office, Foreigners' Office (*Odsjek za strance, Policijska uprava Osječko-baranjska*), Trg Lavoslava Ružičke 1, Ms Branka Briški, tel. 031/237 304;
- **Zadar** Police Administration Office, Foreigners' Office (*Odsjek za strance, Policijska uprava Zadarska*), Bana Josipa Jelačića 30, Ms Ana Ivuša, tel. 023/345 348;
- **Slavonski Brod**, Brodsko-posavska Police Administration Office, Foreigners' Office (*Odsjek za strance, Policijska uprava Brodsko-posavska*), Ivana Mažuranića 9;
- **Pula**, Istarska Police Administration Office, Foreigners' Office (*Odsjek za strance, Policijska uprava Istarska*), Trg Republike 1, Ms Kristina Lončar, tel. 052/532 587.
- **Dubrovnik**, Dubrovačko-neretvanska Police Administration Office, Foreigners' Office (*Odsjek za strance, Policijska uprava Dubrovačko-neretvanska*), Dr. Ante Starčevića 13, Ms Božena Špetić or Ms Anita Barbarić tel. 020/443 244;
- **Šibenik**, Šibensko-kninska Police Administration Office, Foreigners' Office (*Odsjek za strance, Policijska uprava Šibensko-kninska*), Velimira Škorpika 5, Ms Danica Ercegović. Tel. 022/347 440, or Ms. Katica Mihaljević, tel. 022/347-211.
- **Varaždin**, Varaždinska Police Administration Office, Foreigners' Office, Augusta Cesarca 18, room nr. 3, tel 042/372-140.

The required documents for the work registration certificate:

- 1) Application for Issuance of the Work Registration Certificate which has to be prepared by your Host Institution, containing grant holders name and surname, date, place and country of birth, citizenship, mobility period and nr of working days during mobility period as well as the short description of the assignment at the host institution (teaching / supervision)
- 2) Photocopy of the passport
- 3) Signed Letter of Acceptance, which is integral part of this document (as a contract which defines obligations and rights of scholarship holder)
- 4) Filled out form 5a of the Ministry of Internal Affairs of Republic of Croatia available at <https://mup.gov.hr/UserDocsImages/dokumenti/stranci/2022/Obrazac-5a-Zahtjev-za-potvrdu-o-prijavi-rada.pdf>

The Host Institution will prepare the Application for Issuance of the Work Registration Certificate. Please, contact your CEEPUS coordinator or international relations office of your host institution at

least 45 days prior to your mobility and ask them to prepare the Application for the Issuance of the Work Registration Certificate. If the Police Administration office in the place of your mobility requires that Application has to be handled in advance in person (such is the case in Zagreb), your Host Institution has to submit the Application on your behalf. Please, make sure to check these details early enough.

Administration fee

The administration fee for granting the work registration certificate is 39,82 EUR.

Step 3. VISA INFORMATION

For the most current information regarding entry and visa regulations between your country and Croatia, please enquire at the Croatian Embassy in your country or at the national ministry of foreign affairs. Any visa related costs are not covered by the scholarship grant.

Step 4: HEALTH INSURANCE AND MEDICAL CARE

During your stay in Croatia, as an international teacher you must have health insurance.

Non-EU countries with health care agreements with Croatia

If there is a signed bilateral health care agreement between your home country and Croatia, ask for the bilingual form (*tiskanica*) to be filled in and stamped by your health insurance company. The form should then be presented at the Croatian Health Insurance Company (*Hrvatski zavod za zdravstveno osiguranje*, <http://www.hzzo.hr/en>), which will issue a health insurance document valid in Croatia (*bolesnički list*).

Croatia has entered into agreements on social security with the following non-EU countries participating in CEEPUS: **Bosnia and Herzegovina, Macedonia, Montenegro and Serbia.**

The European Health Insurance Card (EHIC)

International teachers who have the European Health Insurance Card may use health care services upon presentation of the card and submission of the printout copy of the card, if other instructions are not given according to the Croatian legislation in force.

Countries without health care agreements with Croatia and without the European Health Insurance Card

Teachers from the countries that do not have bilateral health care agreements with Croatia or that do not use the European Health Insurance Card are obliged to organise and cover the costs of health care services by themselves. In the academic year 2023/2024 Kosovo is the only country in this category. Any health insurance expenses for scholarship holders from these countries are not covered by the scholarship grant.

Step 5: ACCOMMODATION

The accommodation will be arranged for you in a student dormitory for the period of the awarded mobility grant and it **is paid by the Agency for Mobility and EU Programmes.**

Below is the list of the student dormitories:

- **Osijek:** Student Dormitory Osijek, Kralja Petra Svačića 1c,
- **Rijeka:** Student dormitory "Trsat", Radmile Matejčić 5, except for the grant holders coming to Faculty of Engineering, Faculty of Economics, School of Medicine, Faculty of Maritime Studies and Faculty of Tourism and Hospitality Management, whose accommodation will be arranged in the Student Dormitory "Ivan Goran Kovačić", Franje Candeka 4, Rijeka.
- **Slavonski Brod:** Student Centre Slavonski Brod, P. Svačića bb,
- **Split:** Hostel Spinut, Spinutska bb. Please note that the dormitory in Split requires a medical certificate of your satisfactory health condition, which you have to obtain from your general practitioner in your home country before your arrival to Croatia,
- **Šibenik:** Student Dormitory Šibenik, Bana Josipa Jelačića 21
- **Zadar:** Student Dormitory of the University in Zadar, Ulica dr. Franje Tuđmana 24d and new Student Dormitory in Zadar, Put Stanova 1a. Please note that the dormitory in Zadar requires 2 photos (3x3cm) and a medical certificate of satisfactory health condition, which you have to obtain from your general practitioner in your home country before your arrival to Croatia.
- **Zagreb:** Student Dormitory "Ante Starčević", Zagrebačka avenija 2, Zagreb. Please note that the dormitory in Zagreb requires a written confirmation issued by scholarship holders medical doctor which states that the scholarship holder is healthy and can stay at the student dormitory.
- **Pula:** Student Dormitory Pula, Ul. Petra Preradovića 28A, Pula.
- **Dubrovnik:** Student Dormitory Dubrovnik, Ul. kralja Tomislava 7, 20000, Dubrovnik.
- **Varaždin:** Student Dormitory Varaždin, Ul. Julija Merlića 9, 42000, Varaždin.

You can pick up your key at the entrance 24 hours a day.

The room will be available from the date of your arrival stated in the Letter of Acceptance. **If you arrive before that date without prior notification, you will not be able to enter the student dormitory. If you arrive later than the agreed date without prior notification, the room will no longer be available.**

There are no additional funds available if you decline the booked student dormitory accommodation.

Step 6: HOST INSTITUTION

Get to know your host institution and Croatia prior to your arrival: check the internet sites and agree with your CEEPUS coordinator or other teacher responsible for your mobility at the host institution

your teaching assignment. You do not have to send any documents to your host institution; however you MUST contact your CEEPUS coordinator at the host institution before you arrive in Croatia. Also, after you arrive and check in, please contact your host institution.

Step 7: HOW TO GET THE SCHOLARSHIP FUNDS

The awarded scholarship includes an allowance of 319,00 EUR for mobilities of 5 to 15 days and 478,00 EUR for mobilities of 16 to 30 days.

TYPICAL PROCEDURE TO GET THE SCHOLARSHIP FUNDS

Agency for Mobility and EU Programs will transfer grant funds to your Host Institution in Croatia before the start of the semester and consequently your Host Institution will transfer grant funds to your account. Please, contact your Host Institution at least one month before the start of your mobility and agree about the grant payment procedure, since it may vary from one institution to another. Network applicants should contact their CEEPUS coordinator and international relations office while freemover applicants should contact the person who signed the Letter of Acceptance during the application process and international relations office.

No matter which payment procedure has been agreed, kindly note that in order to receive grant funds you should obtain Personal Identification Number (OIB).

Application for the determination and assignment of the Personal Identification Number (OIB) is available at https://www.porezna-uprava.hr/en/EN_obrasci/Documents/PINrequest.pdf and can be submitted in person at the local offices of the Tax Administration.

For the purpose of assigning an OIB, foreigners are obliged to submit valid documents with the filled-out application form confirming the stated data, primarily the European identity card or an identity document issued in the country of citizenship with the proof of citizenship.

Grant holders who already have an OIB number don't have to submit their request again.

With the view of observing the preventive measures as a safeguard against the coronavirus disease, application may be submitted via web form. After approving the application, the Tax Office will send an e-mail to the applicant that contains his/her OIB. For detailed information on navigating the web form, please visit the Tax Administration webpage:

<https://www.porezna-uprava.hr/Stranice/Vijest.aspx?NewsID=7&List=News>

If submitting the application online, please make sure to do it ahead of time (at least 2 weeks before the start of the mobility) because it takes a longer time for the tax administration to issue an OIB number.

In Zagreb scholarship holders can obtain the OIB number at any of the 9 tax administration offices, preferably the one closest to your dorm/faculty or your home address:

Tax Office Črnomerec, Trg Francuske Republike 15, phone: + 385 1 6628 070, Working hours: 08:00 – 15:00

Tax Office Dubrava, Dubrava 49, phone: +385 1 6628 140, Working hours: 08:00 – 15:00

Tax Office Maksimir and Trnje, Albrechtova 42, phone: +385 1 6628 440, Working hours: 08:00 – 15:00

Tax Office Medveščak, Draškovićeve 15, phone: +385 1 6628 210 Working hours: 08:00 – 15:00

Tax Office Novi Zagreb, Avenija Dubrovnik 12, phone: +385 1 6501 000 Working hours: 08:00 – 15:00

Tax Office Peščenica, Zapoljska 1, phone: +385 1 6628 290 Working hours: 08:00 – 15:00

Tax Office Sesvete, Trg Dragutina Domjanića 4, phone: +385 1 2386 600, Working hours: 08:00 – 15:00

Tax Office Susedgrad, Sigetje 2, phone: +385 1 6628 351, Working hours: 08:00 – 15:00

Tax Office Trešnjevka, Park stara Trešnjevka 2, phone: +385 1 6628 500 Working hours: 08:00 – 15:00

In other cities scholarship holders should contact their supervisor/CEEPUS coordinator/International Relations Office at the Host Institution for further information on the location of Central Tax Administration or find it at <http://www.porezna-uprava.hr/Adresar/Stranice/default.aspx>.

After you obtain your OIB, please contact your CEEPUS coordinator in Croatia via e-mail with the information about the OIB number.

It can usually take a few days after you send your bank account details to the CEEPUS coordinator at your host institution to get the scholarship funds, thus we recommend you to secure sufficient funds to cover your needs for at least first few days of your stay in Croatia.

Step 8: REPORTING

1. MOBILITY REPORT AND LETTER OF CONFIRMATION

At the end of your stay, you should fill in **Mobility Report** and **Letter of Confirmation** online at www.ceepus.info.

After you fill in both of the reports, the report Letter of Confirmation should be printed and **signed /stamped by the host institution and grant holder (you)**. Please note that starting from this academic year Mobility Report doesn't have to be printed out and signed by the CEEPUS coordinator and uploaded in the CEEPUS system.

Following this, **either you or the CEEPUS coordinator at the host institution** should **upload signed and stamped** Letter of Confirmation again, via CEEPUS software, at www.ceepus.info.

After you generate, fill out and print Letter of Confirmation at www.ceepus.info, please, don't make any more changes in the form at the website. Even the smallest change will change the QR codes and you won't be able to upload documents.

Mobility Report and Letter of Confirmation should be filled in and Letter of Confirmation signed and uploaded in the CEEPUS system 14 days after the end of your mobility at the latest. If you don't fill in and upload documents in due time, your mobility won't be considered completed, thus, you will need to return grant funds to your Host Institution.

VERY IMPORTANT: As it is stated in your Letter of Acceptance, you need to notify the National CEEPUS Office Croatia of any change IMMEDIATELY (by the first day of the month preceding the month of your arrival at the latest) at ceepus@ampeu.hr. Failing to do so will mean that your accommodation and financing is not guaranteed any longer. Example: if something goes wrong and you are unable to come on the date your scholarship starts but you let us know about that, we can re-book the room. If you do not notify us about changes and you arrive later than planned, there will be no room waiting for you and we cannot guarantee you an accommodation.

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National Holidays in the Republic of Croatia in 2024:

01/01 New Year
06/01 Epiphany
31/03 Easter
01/04 Easter Monday
01/05 Labour Day
30/05 Statehood Day and Corpus Christi
22/06 Anti-Fascist Resistance Day

The academic calendar in the Republic of Croatia:

The academic year in Croatia starts between the 2nd half of September or and beginning of October and lasts until the 30th of September next year. For further details on winter/summer semester dates please contact your host institution.

Below is a checklist of „to-dos“ to help you keep on track:

Before your arrival:

- *if you agree with the terms and conditions of the awarded scholarship, sign the **Letter of Acceptance**, including the Obligations of the Scholarship Holder, and send it to the Agency as soon as possible, at the latest by the date stated in Provisional Letter of Award*
- **Accept your CEEPUS grant in the CEEPUS online software**, by clicking the "accept" button in your application
- *Enquire at the Croatian Embassy in your country or at the national Ministry of Foreign Affairs for the most current information regarding entry and visa regulations between your country and*

Croatia (non EU citizens)

- *Verify the status of the health care agreement between Croatia and your home country (non-EU citizens) and take all necessary steps to secure health insurance during your stay in Croatia*
- *contact your CEEPUS coordinator at the host institution and request further instructions for the payment of the grant and work registration certificate (if applicable)*

After your arrival:

- *submit a request for assigning a Personal Identification Number (OIB) at local Tax Administration Office and send your OIB number and the account details to your contact person/CEEPUS coordinator at the host institution*

At the end of your stay:

- *Return the dorm room key*
- *Fill in Mobility Report online at www.ceepus.info*
- *Fill in Letter of Confirmation online at www.ceepus.info and print it out*
- *Have your **Letter of Confirmation** signed and stamped by the host institution and grant holder (you)*
- *Upload (you or the CEEPUS coordinator at the host institution) signed and stamped Letter of Confirmation to CEEPUS system (at www.ceepus.info)*

For further information on living in Croatia, please look at the following web sites:

<http://www.hr-eu.net/index.php?lang=2>

<http://www.justlanded.ch/english/Croatia/Croatia-Guide>

<http://www.euraxess.hr/>

Contact for your stay in Croatia:

Agency for Mobility and EU Programmes
National CEEPUS Office
Frankopanska 26
HR-10000 Zagreb
e-mail: ceepus@ampeu.hr
tel: +385 (0)1 555 7855

What to do in case of emergency

Please note: "emergency" refers to accidents or serious injuries.

Please contact the Agency for Mobility and EU Programmes.

Additionally, please find some important telephone numbers:

Emergency service +385 112

Ambulance +385 194

Police +385 192

Fire department +385 193

We wish you a pleasant and fruitful stay in Croatia!

Ministry of Science and Education and
Agency for Mobility and EU Programmes

LETTER OF ACCEPTANCE

CEEPUS MOBILITY GRANT Academic year 2023/2024

(Sign the Letter of Acceptance **including** the Obligations of the Scholarship Holder and send it back to the Agency for Mobility and EU Programmes!)

profesor test

Signed herewith I declare to accept
the awarded CEEPUS Mobility grant

from the Ministry of Science and Education and
the Agency for Mobility and EU Programmes

in the period **from 01.12.2023. to 30.12.2023.**
at the Polytechnic of Rijeka

within the framework of CEEPUS III Network no. CIII-xxxxxx

and **I understand and accept the conditions and obligations of the scholarship holder and the Instructions and further details on my stay in Croatia related to the awarded CEEPUS scholarship.**

Scholarship holder Signature:

Date: _____

Name and Surname: _____

Place: _____

Obligations of the Scholarship Holder

General obligations arising from the CEEPUS III Agreement and the Work Programme:

- Using the awarded grant only in accordance with the CEEPUS III Agreement
- Holding minimum 6 teaching or supervising hours per each week of stay

NEW REPORTING PROCEDURE

- Entering Mobility Report and Letter of Confirmation, online at www.ceepus.info at the end of mobility
- Completing Mobility Report online only at www.ceepus.info
- Having Letter of Confirmation signed and stamped by the CEEPUS coordinator /mentor at the host institution and grant holder (you)
- Uploading signed and stamped Letter of Confirmation via CEEPUS, at www.ceepus.info

Specific obligations of scholarship holders in Croatia:

- arrange visa and similar requirements where applicable
- where applicable, arrange and cover the cost of health care insurance for the period of your stay, according to the Croatian legislation in force
- take all steps specified in the General Information Package and as required by your host institution to obtain your scholarship funds
- apply for a work registration certificate (if applicable)

NOTE:

If you do not return a signed copy of the Letter of Acceptance at the latest by the date stated in Provisional Letter of Award, we will assume you do not accept the scholarship grant and your scholarship will be cancelled. If you decline the scholarship, you have to inform the Agency of your decision in the written form by e-mail to ceepus@ampeu.hr by the first day of the month preceding the month of your arrival at least.

If the conditions and obligations are not met in due time, the scholarship holder will lose all rights arising from the Provisional Letter of Award and the Letter of Acceptance. The awarded scholarship and the accommodation reservation will be cancelled and scholarship refund can be claimed.

The grant holder herewith confirms that he/she is NOT receiving any other international mobility grant for the period of time covered by the CEEPUS grant.

By signing the Letter of Acceptance the scholarship holder confirms that he/she understood all the conditions and obligations specified in the General Info Package. He/she confirms that the above data is correct and agrees to notify the Agency for Mobility and EU Programmes of any changes as soon as they occur.

ACCOMODATION NOTICE:

Please make a statement by circling either YES, if you will use accommodation in a student dormitory, i.e. NO if you will not use the accommodation in a student dormitory. If you confirm the use of accommodation, the National CEEPUS Office will book your accommodation in student dormitory. If you decide afterwards that you will not use it, accommodation costs of your room will be claimed from your scholarship grant.

YES NO

CONSENT NOTICE	
We hereby ask you, whether you agree that your personal data is used for the purpose of statistical and promotional activities on the relevant web page or other media.	
Please make a statement by circling either I AGREE, if you agree, i.e. I DO NOT AGREE if you do not agree with the relevant processing. Consent is given for an indefinite period, until its withdrawal.	
This consent is given on the voluntary basis and you can always withdraw your consent by sending a written notice on the following email: ceepus@ampeu.hr.	
I AGREE	I DO NOT AGREE

Scholarship holder: _____ Place and date: _____