LIST AND EVALUATION OF ELECTIVE SCIENTIFIC, TEACHING AND PROFESSIONAL ACTIVITIES

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| R.  no. | Activity Description | ECTS |
|  | Participation in **a workshop or training course on the methodology of scientific research** organised by one of the universities or recognised scientific research institutions or associations in the country or abroad | 5/10 |
|  | Participation in **other doctoral workshops** organised by one of the universities or recognised scientific research institutions in the country or abroad | 5/10 |
|  | **Publication of a paper** in a scientific journal that has been published in the WoSCC or Scopus databases (Q1) (1.2, 3 authors) | 30/25/20 |
|  | **Publication of a paper** in a scientific journal that has been published in the WoSCC or Scopus databases (Q2) (1.2, 3 authors) | 25/20/15 |
|  | **Publication of other scientific papers** of the first group of (a1) 1 (maximum 1 or 3 authors) | 15/10 |
|  | **Publication of the scientific papers** of the second group of (a2) 1 (maximum 1 or 3 authors) | 10/5 |
|  | **Publication of a scientific paper in a scientific journal of** the third group (a3) 1 (independent work) | 5 |
|  | Publication of **a book or article** in a journal in the context of an application for a doctoral degree | 5 |
|  | Active **participation in the work of** a professional or scientific **conference** (round table, symposium, or similar) with a topic in the field of applying for the topic of doctoral thesis (panelist, presenter, or similar) | 5 |
|  | Inclusion in research on **a competitive scientific** project 2 (head or member of the research team) | 25/15 |
|  | Involvement in research on other **scientific** **projects** 3 (head or member of the research team) | 10/5 |
|  | **Participation in research** on a national or international **professional** **project** with the topic of applying for the topic of doctoral thesis (head or member of the research team) | 5 |
|  | Scientific and professional **training** **at another** national or foreign **university** or academic **institution** lasting 1, 2, 3, or 4 months and more 4 | 5/10/15/25 |
|  | Participation in teaching 5 | 5 |

* All activities shall be planned and carried out in agreement and with the assistance of a mentor, co-mentor or advisor.
* The evaluation of activities is conditioned on the acquisition of learning outcomes provided for in the study programme and the connection with the field and research topic within the doctoral thesis framework.
* All activities must be realized after enrolment in doctoral studies.
* Academic work that is recognised as elective work is only assessed once during the course of study and cannot be part of a doctoral thesis based on published scientific papers (the so-called Scandinavian model).
* Scientific paper is evaluated as an elective activity only if the student has listed the Faculty's affiliation (as the only one or as an additional affiliation) in addition to his/her name.
* The scientific work can also be recognised on the basis of a confirmation from the editorial board that the work has been accepted for publication.
* The activities under order numbers 10 and 11 will be evaluated only once for the same project (i.e. not for each year of the project duration).
* The activities under order numbers 12 and 14 may only be assessed once during studies.

Explanations and instructions:

1 in accordance with Art. 17 and Art. 18. Ordinance on conditions for appointment to Scientific grades (OG no. 28/17., 72/19., 21/21., and 111/22.).) and national criteria for appointment to a scientific-teaching, artistic-teaching, scientific and teaching position at the university and scientific institute, as well as additional criteria laid down in the general act of the scientific institute, when adopted. 2 a competitive scientific project is considered a scientific project funded by European funds or other competitive sources and tenders promoting various forms of scientific research (Horizon 2020, Horizon Europe, Croatian Science Foundation and other projects with demonstrable scientific significance and purpose)

3 other scientific projects are considered scientific projects with demonstrable scientific significance and purpose partly or fully funded by a higher education institution or other scientific research institution.

**4** **student obligations**:

**Before attending** scientific and professional training at another Croatian or foreign university or scientific institution, or before undertaking scientific-teaching activities, **the student shall**:

1. Inform the head of the study and the study secretary of their departure to regulate the documentation necessary for the recognition of ECTS credits on that basis.
2. Provide the head of the study and the study secretary through the Centre for Postgraduate Studies with a training programme describing the activities to be carried out at the home or abroad university.
3. Request the approval of the Committee for evaluation of Scientific and teaching activities, appointed by the Dean, to undertake the proposed activities.

**Upon returning** from the training, **the student is obliged to** submit:

1. a certificate of scientific or professional training issued by the institution indicating the period of stay at the institution;
2. a detailed description of the activities in which the student participated, certified by the institution and supervisor.

5 **participation in teaching is evaluated as follows**:

* for students who enrolled in full-time (*full-time*): 15 hours of seminar classes at the Faculty's undergraduate or graduate studies
* for students who have enrolled in part-time study (*part-time*), who are not employed in the science system: 5 hours of teaching as a guest lecturer at undergraduate or graduate studies of the Faculty (at courses of mentors, co-mentors or advisors)
* for students who enrolled in part-time study (*part-time*), who are employed in the science system, at another higher education institution in Croatia or abroad: 15 hours of teaching at the study programmes of the higher education institution at which they are employed.

To prove participation in teaching, the student submits a certificate of the higher education institution with the application for recognition of scientific teaching activities, on the prescribed form.