Instructions for Enrolment in the Summer Semester of the 2026/2027 Academic Year

These instructions do not apply to students who enrolled in the first year of a university undergraduate study programme for the first time in the 2026/2027 academic year. Their winter and summer semester courses have already been recorded in the Studomat system.

Enrolment Schedule:

2 November 2026, from 9:00 a.m.

to 5 November 2026, until 10:00 a.m.

Enrolment Procedure

1. Enrolment is carried out online through:
   - Studomat: https://www.isvu.hr/studomat/hr/prijava
   - Digital Enrolment Application (DIGITALNI UPISI): https://isvuri.fthm.uniri.hr/digupisi/prijava/

➢ Studomat

1. **Students access Studomat using their AAI electronic identity.**
   In the summer semester, only summer semester courses may be enrolled (2nd, 4th, 6th and 8th semester courses).

2. Only **mandatory courses** are enrolled through Studomat.
   Elective courses are NOT enrolled through Studomat.
   The enrolment of elective courses is carried out by the Student Affairs Office based on the information entered by students in the Digital Enrolment Application.

3. **Enrolment of Additional ECTS Credits**
   Students are required to enrol in 30 ECTS credits per semester. Students who have not completed all enrolled ECTS credits in the previous year must re-enrol failed courses and supplement the remaining credits up to 30 ECTS with other courses prescribed by the study programme. A deviation from the prescribed number of ECTS credits is permitted during the course of study. The total permitted deviation is 10% of the study programme workload (240 ECTS credits), meaning that a student may enrol in a maximum of 24 additional ECTS credits throughout their studies. These additional credits may be used at once or distributed across several academic years.
   Courses enrolled above the prescribed 30 ECTS credits are not enrolled through Studomat and must be specified in the Digital Enrolment Application.

Note: If you experience any difficulties enrolling through Studomat, continue the enrolment process using the Digital Enrolment Application. In the section "2.1 Problems with ISVU Enrolment", you should describe the difficulties encountered within the ISVU system. Student Affairs Office staff will make the necessary corrections in Studomat based on the information submitted through the application.

➢ Digital Enrolment Application

4. After completing course enrolment in Studomat, students must access the **Digital Enrolment Application** and complete all required steps at:

   https://isvuri.fthm.uniri.hr/digupisi/prijava/
   (Students should log in using their AAI electronic identity).

Enrolment of Elective Courses:
Students enrolling in elective courses from the 6th or 8th semester must indicate their order of preference for all elective courses offered in that semester. Course allocation will be based on the order in which applications are submitted, and the stated course preferences, until the enrolment quota for each course is filled, regardless of courses selected through Studomat.

Important: Students who do not complete enrolment through the Digital Enrolment Application will not have completed the enrolment procedure successfully, and their enrolment will be considered incomplete.

5. **After all information has been entered into the Digital Enrolment Application, students will receive an email notification confirming the processing of their enrolment**.

Additional Information

Students may enrol in the next academic year if they have earned at least 3 ECTS credits during the previous academic year.
Students who have earned fewer than 3 ECTS credits in an academic year must repeat the year.
Full-time students may repeat each study year only once.

Progression Through the Study Programme

Students who have not completed the enrolled ECTS credits for a particular course during an academic year must re-enrol the same course in the following academic year.

Students enrol in the following academic year by:

1. re-enrolling courses not passed in the previous year;
2. selecting additional courses from a higher year of study in accordance with the curriculum, so that their total academic workload amounts to 60 ECTS credits per academic year (30 ECTS per semester). The more courses a student carries forward, the fewer new courses they may enrol from a higher year. The option of enrolling additional courses may also be used.

Mandatory Foreign Languages

Semester II
First Foreign Language – English 1
First Foreign Language – German 1

Semester IV
Second Foreign Language (French 1, German 1) - taught at beginner level (A1 according to the CEFR)

Elective Foreign Languages

Semester VI
Third Foreign Language – Chinese 1 (course delivered in Chinese, with English as the language of instruction)

Practical Work Experience

The curriculum requires fourth-year students enrolled in the university undergraduate programmes Business Economics in Tourism and Hospitality to complete the Practical Work Experience course during the summer semester.

All information regarding the Practical Work Experience will be published on the Practical Work Experience course page.

Enrolled Courses in Studomat

Before the start of the semester, students should review all enrolled courses in Studomat.
If a course is not visible in Studomat, students should contact the Student Affairs Office by email